

Agent's Name- \_\_\_\_\_

**THE RENTING AGENT IS AN INDEPENDENT CONTRACTOR AND HAS NO AUTHORITY TO MAKE ANY REPRESENTATIONS CONCERNING THE PREMISES OR THE LANDLORD; THE RENTING AGENT IS ONLY AUTHORIZED TO SHOW THE APARTMENT FOR RENT.**

APPLICANT MUST COMPLETE ENTIRE APPLICATION INCOMPLETE APPLICATIONS CANNOT BE PROCESSED.

First Name \_\_\_\_\_ Mid. Int. \_\_\_\_\_ Last Name \_\_\_\_\_ Email \_\_\_\_\_

Address \_\_\_\_\_ City & State \_\_\_\_\_ Zip \_\_\_\_\_

Home Number \_\_\_\_\_ Alter. Number \_\_\_\_\_ Date of Birth \_\_\_\_\_ SSN \_\_\_\_\_

Dates of Current Occupancy \_\_\_\_\_ Monthly Rent \_\_\_\_\_

Do you  Rent  Own  Other your current occupancy If rented, is the unit rented in your name?  Yes  No

Landlord or Management Name \_\_\_\_\_ Home Number \_\_\_\_\_

Address \_\_\_\_\_ City & State \_\_\_\_\_ Zip \_\_\_\_\_

**FORMER ADDRESS (Within 2 years)**

Address \_\_\_\_\_ City & State \_\_\_\_\_ Zip \_\_\_\_\_

Did you  Own  Rent  Other your former occupancy If rented, is the unit rented in your name?  Yes  No

Landlord or Management Name \_\_\_\_\_ Home Number \_\_\_\_\_

Address \_\_\_\_\_ City & State \_\_\_\_\_ Zip \_\_\_\_\_

**EMPLOYMENT: (PROOF MAY BE REQUIRED)**

Employer \_\_\_\_\_ Address \_\_\_\_\_ Phone Number \_\_\_\_\_

Occupation \_\_\_\_\_ Hire Date \_\_\_\_\_ Weekly Gross Salary \_\_\_\_\_

**ADDITIONAL EMPLOYMENT: (OTHER OR CURRENT JOB LESS THAN 1 YR.)**

Employer \_\_\_\_\_ Address \_\_\_\_\_ Phone Number \_\_\_\_\_

Occupation \_\_\_\_\_ Hire Date \_\_\_\_\_ Weekly Gross Salary \_\_\_\_\_

Other Income (alimony, investment, etc) \_\_\_\_\_ Amount (per month) \_\_\_\_\_

Auto (Make/Year) \_\_\_\_\_ Plate # \_\_\_\_\_ State \_\_\_\_\_

**STUDENTS ONLY:**

School Name \_\_\_\_\_ Address \_\_\_\_\_ Program \_\_\_\_\_

Graduation Date \_\_\_\_\_  Grad  Under Grad  Full-Time  Part-Time Can you have a co-signer?  YES  NO

**ADDRESS & UNIT APPLIED FOR:**

Address \_\_\_\_\_ Apt # \_\_\_\_\_ City & State \_\_\_\_\_ Apt. Size

# Occupants \_\_\_\_\_ # Adults \_\_\_\_\_ # minors \_\_\_\_\_

Move In Date \_\_\_\_\_ Rent Begins \_\_\_\_\_

Lease Term (months) \_\_\_\_\_ Dates From \_\_\_\_\_

Monthly Rent \_\_\_\_\_

Pre-Paid Rent \_\_\_\_\_

Security Deposit \_\_\_\_\_

Deposit Rec'd \_\_\_\_\_

Balance must be paid by certified check or money order if received less than thirty (30) days prior to move-in date  
You may be charged a non-refundable credit processing fee per person.

**REFERENCE: (PREFERABLY LOCAL)**

Name \_\_\_\_\_ Address \_\_\_\_\_ Phone Number \_\_\_\_\_

**CONTACTS:**

Name \_\_\_\_\_ Address \_\_\_\_\_ Phone Number \_\_\_\_\_

**Emergency Contact: (if different from above)**

Name \_\_\_\_\_ Address \_\_\_\_\_ Phone Number \_\_\_\_\_

- Have you declared bankruptcy in the past seven (7) years?       YES     NO
- Have you ever been evicted from a rental residence?             YES     NO
- Have you had two or more late rental payments in the past year?  YES     NO
- Have you ever willfully or intentionally refused to pay rent?     YES     NO

How did you hear about us?

This is an application form. The applicant understands that all information will be verified and credit bureau reports completed, of which the contents will be shared with the Landlord. Until the landlord has approved the application, no tenancy has been created and you have no rights to this Landlord. The rental agent has no power to make any representations as to whether or not this application has been accepted or denied by the Landlord. If denied, applicant's sole remedy shall be the return of any deposit made hereunder. Any person signing on behalf of an applicant warrants and represents that said person has the authority to sign on behalf of such applicant. Any deposit hereunder shall be deemed made by such applicant regardless of whether the applicant personally signs or through a representative and such by signing in such capacity waives all rights to such deposit. The undersigned warrants and represents that all statements contained in this application are true, and recognized that the landlord will execute a lease in reliance upon the truthfulness thereof. Applicant agrees to execute a Standard Apartment Lease, as from time to time revised, and on the terms and conditions contained herein. Any deposit made by applicant, up to one month's rent, may be retained by Landlord as liquidated damages for failure of applicant to execute such Lease, make any payment hereunder, or if such Lease is terminated prior to occupancy for the untruth of any statement contained herein.

The above information, to the best of my knowledge, is true and correct.

Signature  Signed By \_\_\_\_\_ Date \_\_\_\_\_

**AUTHORIZATION  
Release of Information**

an investigation of my credit, tenant history, banking and employment for the purposes of renting a house, apartment, or condominium from this owner/manager. I authorize the checking of all the above.

Signature  Signed By \_\_\_\_\_ Date \_\_\_\_\_

**ALL APPLICATIONS MUST BE SIGNED AND COMPLETE OR THEY CANNOT BE PROCESSED**